



32 Swanton Street – Winchester, MA 01890
781-721-2050 – wincam.org

CABLECAST REQUEST FORM

Revised March, 2016

Program Title: _____ Total Run Time: _____

Program Producer: _____ Phone: _____ Email: _____

Program Sponsor (if required): _____ Phone: _____ Email: _____

- For promotional purposes, provide a brief description of the program (use back of form if more space is needed):

Content Expiration Date (if any): _____ Series or Feature: _____ Frequency: _____

- All programming will air on cable television. Check the boxes to request airtime on the following platforms:

WinCAM On-demand WinCAM Social Media WinCAM YouTube

- Please list any special requests such as time of day, rush to air or specific promotion: _____

Although WinCAM will make every attempt to honor member requests, timeslots, upload, promotion and frequency of programming is at the sole discretion of WinCAM staff. Full requirements and policies can be found in WinCAM's Policies & Procedures Manual, Section III: Programming.

- If you would like to have links and embed codes emailed to you or to your organization's webmaster, please list contact information: _____

- When requested, WinCAM may sell copies of locally produced programming. If you do NOT wish to have your program duplicated and sold, please initial in the following blank space: _____

I, the undersigned, warrant and represent to Winchester Community Access & Media, Corp. that the above program meets the criteria for access programming defined in the WinCAM Policies & Procedures, Section III - Programming. Copies of WinCAM's Policies & Procedures Manual may be provided upon request. I agree to obtain all necessary clearances and permissions from any and all organizations, individuals & groups as may be needed to record and/or cablecast material on WinCAM.

The above material submitted by me contains none of the following:

1. Any material which is libelous or slanderous.
2. Any material that is obscene, according to community standards, or is otherwise illegal.
3. Any material that is commercial in nature.
4. Any material which is intended to defraud the viewer, or designed to obtain money by false or fraudulent pretenses.
5. Any material which violates local state or federal law regarding trademark or copyright.

The views and opinions expressed in programs airing on WinCAM are those of the program's producer and do not necessarily reflect those of WinCAM staff, Board of Directors or the Town of Winchester. I further agree that WinCAM, its employees, its Board of Directors and the Town of Winchester shall not be held accountable for any lawsuits, litigation or legal action taken by any interested parties as a result of the aforementioned program(s).

Signature: _____

Date: _____

Parent/Guardian (if required): _____

Date: _____

Staff: _____

Date: _____